IRIS International Conference, 4-6 September

BORDERING SOCIETY

Code of Practice for Delegates

The Code of Practice (CoP) for the IRIS 2024 Conference has been established to ensure that everyone participating in the conference is treated fairly and respectfully, that the conference runs smoothly and safely, and that it is welcoming to all. Our aim is to create an inclusive and safe space that fosters collegial dialogue and creative engagement. We ask everyone partaking in the conference to cooperate in following this code of conduct.

This code of conduct has been inspired by other similar endeavours such as IMISCOE[1], BISA[2] and RGS[3], and is driven by EDI principles.

The main guiding principles of this code of conduct are:

- Freedom to explore ideas through scholarly discourse;
- Professional behaviour;
- Equitable and fair treatment;
- Respectful demeanour; and
- Constructive engagement, even in disagreement.

We aim to provide a harassment-free, inclusive and safe conference experience for everyone, regardless of gender, gender identity and expression, age, sexual orientation, disability, physical appearance, social class, body size, race, ethnicity, religion (or lack thereof), national origin, citizenship, language, political orientation, or technology choices. Discrimination, harassment, bullying and behaviours that are patronising have no place at the conference, or in any professional context, and will not be tolerated.

Throughout the conference, we require that conference delegates refrain from physical and verbal violence, harassment, discrimination, intimidation, bullying, and condescending behaviour at all times and in any conference-related setting.

Please note: Entry to the conference sessions is restricted to registered conference delegates only and for security purposes you must wear your colour-coded badge at all times, or you may be refused entry. If you lose your badge, please ask at the Registration Desk for a replacement.

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[1] https://www.imiscoe.org/docman-docs/1338-imiscoe-code-of-conduct/file
[2] https://conference.bisa.ac.uk/about-conference/code-conduct
[3] https://www.rgs.org/research/annual-international-conference/code-of-conduct

Complaint reporting procedure

Anyone who experiences or observes any of the above during the course of the conference, please either get in touch with any of the conference helpers, who will direct you to a senior member of IRiS (Laurence Lessard-Phillips), or contact Laurence herself (in person or via l.lessard-phillips@bham.ac.uk) who will support and record the incident.

If the incident occurs during a session, please make a note and make contact with someone affiliated with the conference.

Any incident will be treated seriously and in confidence. The appropriate course of action will be decided upon depending on the nature of the incident (and in discussion with the person reporting the incident). If deemed necessary, the conference organising committee will be involved in such discussions, and acted upon as soon as practically possible.

Sanctions

Individuals who do not follow the CoP will be asked to cease their actions and if they do not desist will be asked to leave immediately the conference without refund. If they do not leave, then measures will be taken to secure their departure.

If complaints are vexatious or malicious, they will be dealt with accordingly.

Guidelines for Chairpersons

Chairing and moderating are crucial to a successful panel and conference. We ask all moderators to be respectful and mindful of the diversity among the presenters and audience. Please ensure that each panel presentation is strictly limited to 15 minutes. To allow sufficient time for discussion, we recommend that all questions be held until the end of all presentations, rather than after each individual paper. If you notice any breach of the current CoP during your session, please report it to the conference helpers or contact Laurence (in person or via l.lessard-phillips@bham.ac.uk), who will support and record the incident. Be sure to support the affected individual. Additionally, please check with the speakers if they are comfortable with photos being taken during their presentation for social media use.

Guidelines for Presenters

Please arrive 10 minutes ahead of time for your panel. Keep your presentation to 15 minutes to respect the other presenters in your panel and the audience, and to allow sufficient time for discussion. If you are using slides, ensure your presentation is uploaded before the start of your session. We recommend avoiding long quotes. If you do have long quotes or text, please make sure they are read aloud for inclusivity. Please be mindful of neurodiverse or differently-abled individuals in your audience.

Social Media Use for Delegates

When posting on social media, please ensure that your posts are respectful and accurately represent what is being said. When photographing, please ensure that it is not disruptive, and be mindful of others who may not wish to have their photos taken and published. If you are presenting and do not wish to have your photo taken, please alert the chair of the session.